JUNTA DE ANDALUCIA
CONSEJERÍA DE EDUCACIÓN
Dirección General de Innovación Educativa y Formación del Profesorado

Guía Informativa para Centros de Enseñanza Bilingüe

ANEXO VII
FICHA INFORMATIVA SOBRE EL/LA AUXILIAR DE CONVERSACIÓN

Esta plantilla pretende recabar información sobre nuestro futuro Auxiliar de Conversación. Es importante conocer qué tipo de persona va a colaborar con nosotros para ir planificando cuestiones antes de su llegada. Lo ideal es mandársela por email y pedirles que nos la devuelvan una vez rellena.

TELL US ABOUT YOURSELF

Host schools need to know some basic facts about future language assistants as soon as possible. Having access to this information before your actual arrival means that schools can begin planning activities, methodologies, grouping, etc., with the information you provided them in mind, including personality traits, training, experiences, studies and the like.

This form is an invitation for you to fill out and send back via e-mail to the school to which you are assigned. You should address it to the **Bilingual Program Coordinator** or the person in charge.

THANKS IN ADVANCE!

FULL NAME:
AGE: **CITY, COUNTRY:**
UNIVERSITY DEGREE: **UNIVERSITY:** **OTHER STUDIES OF RELEVANCE:**
WHICH THREE ADJECTIVES WOULD DESCRIBE YOUR PERSONALITY BEST?
WHAT DO YOU THINK YOU ARE BEST AT?
IS THIS YOUR FIRST TIME ABROAD? IF NOT, WHERE HAVE YOU BEEN BEFORE?
IS THIS YOUR FIRST TIME IN SPAIN? IF NOT, STATE PLACES AND ACTIVITIES:
LIST SOME OF YOUR HOBBIES OR FREE TIME ACTIVITIES:

BRIEFLY, STATE WHY YOU BECAME A LANGUAGE ASSISTANT:

LIST THREE ASPECTS THAT WORRY YOU MOST ABOUT BECOMING A LANGUAGE ASSISTANT:
1.

2.

3.

AS A LANGUAGE ASSISTANT, WHAT DO YOU THINK IS THE MOST IMPORTANT THING YOU HAVE TO OFFER YOUR HOST SCHOOL?

DO YOU HAVE ANY PREVIOUS EXPERIENCE WORKING WITH CHILDREN OR ADOLESCENTS?
IF SO, PLEASE EXPLAIN:

WHICH SCHOOL SUBJECTS DO YOU LIKE MOST? WHY?

WHAT SORT OF NEW TECHNOLOGIES ARE YOU FAMILIAR WITH? (ie: PowerPoint presentations, podcasting, video editing, blogging, etc.):

DO YOU PREFER TEAM WORK OR INDIVIDUAL WORK? WHY?

HOW FLUENT IS YOUR SPANISH? Highlight the code (A1, A2, etc.) in the chart below following the classification given by the Common European Framework of Reference:

A Basic User	A1 Breakthrough	A2 Waystage
B Independent User	B1 Threshold	B2 Vantage
C Proficient User	C1 Effective Operational Proficiency	C2 Mastery

You can be more specific as to distinguish different levels in
Speaking, Listening, Writing and Reading

APART FROM YOUR MOTHER TONGUE AND SPANISH, DO YOU SPEAK ANY OTHER LANGUAGE? If so, state which and your level according to the codes above:

WOULD YOU LIKE TO ADD ANY OTHER INFORMATION THAT IS RELEVANT ABOUT YOU?